

**MINUTES
LIBRARY BOARD OF TRUSTEES**

May 17, 2011
5:00 P.M.
Central Library
7111 Talbert Avenue
Huntington Beach, CA 92648

ROLL CALL:

MEMBERS PRESENT: Vogel, Cox, Lewis, Budwig, Miles, and Kuperberg

MEMBERS ABSENT: Croteau

STAFF PRESENT: Beverage, Blassingame

COUNCIL LIAISONS PRESENT: None

PRESENTATIONS/COMMENDATIONS:

Ms. Beverage announced that Paul Focht was the Dewey winner for the month of March, for his friendly, helpful manner and his consistency in doing his job well, and Robin Ott was the Dewey Award winner for the month of April, for her willingness to remain in the branch after-hours to see that a plumbing problem was resolved, and for her work in successfully making the Main Street branch a notable part of the City's monthly downtown Art Walk program.

MINUTES: March 15, 2011

VICE-CHAIR VOGEL ENTERTAINED A MOTION TO ACCEPT THE MINUTES WITH ONE CHANGE: SO MOVED BY MR. KUPERBERG AND MR. LEWIS SECONDED. AS NONE WERE OPPOSED, THE MINUTES OF MARCH 15, 2011 WERE ACCEPTED WITH ONE CHANGE.

ORAL COMMUNICATIONS/PUBLIC COMMENTS: None

ADMINISTRATIVE ITEMS: None

DISCUSSION ITEMS:

F-1. Library Strategic Plan

Ms. Beverage distributed the new draft objectives, reporting that the first set of objectives are complete. She asked the Library Board to review the new objectives, explaining that in a year these objectives should be completed and the library will perform a Strategic Reality Check.

Mr. Kuperberg asked about the cost of adding a broadband connection and WiFi at the branches. Ms. Beverage explained that the broadband/WiFi connection is being funded by the Gates Online Broadband Grant, and the internet speed increase is due in part to an eRate grant, and switching providers to reduce monthly rates.

Mr. Miles asked if, in the 21st century, any libraries did not have Wi-Fi and Ms. Beverage responded that due to the cost of installing Wi-Fi many rural community libraries do not have Wi-Fi or even Internet.

She added that the Federal government is working to introduce affordable Internet and Wi-Fi access in all public libraries.

Mr. Kuperberg asked when the Public Relations Information would be released announcing the new services at the branch and Ms. Beverage reported that due to several false starts, she is choosing to wait until the access is available before announcing it.

VICE-CHAIR VOGEL ENTERTAINED A MOTION TO ACCEPT THE PROPOSED STRATEGIC PLAN OBJECTIVES AS PRESENTED: SO MOVED BY MR. BUDWIG AND SO SECONDED BY MR. MILES. AS NONE WERE OPPOSED, THE MOTION WAS ACCEPTED AS SUBMITTED.

Vice-Chair Vogel asked if there were any further questions or comments and, there being none, she moved to the next item.

F-2. Library Policy Development

Ms. Beverage presented two revised policies, **Collection Development** and **Solicitation**, for the board to review. The policies reflect changes recently made to the organizational structure.

Vice-Chair Vogel expressed appreciation in being presented with the current version and a “tracked changes” version of the policy that outlined the revisions. Ms. Cox asked about donations made to the collection that are not selected and Ms. Beverage explained that the Friends offer the donations to other organizations, or recycle those donations.

VICE-CHAIR VOGEL ENTERTAINED A MOTION TO ACCEPT THE REVISED **COLLECTION DEVELOPMENT** POLICY: SO MOVED BY MR. BUDWIG AND SO SECONDED BY MR. KUPERBERG. AS NONE WERE OPPOSED, THE BOARD ADOPTED AND ACCEPTED THE LIBRARY’S REVISED **COLLECTION DEVELOPMENT** POLICY.

Mr. Lewis asked about the phrase ‘sales are permitted’ in the policy and Ms. Beverage explained that clients renting the meeting rooms sometimes offer products for sale, such as the Authors’ books during a Friends group luncheon, or an HB Reads event, and added that the policy now states that sales are authorized if the seller is renting a room, is part of a library support group or has the express approval of the Library Director.

VICE-CHAIR VOGEL ENTERTAINED A MOTION TO ACCEPT THE REVISED **SOLICITATION** POLICY: SO MOVED BY MR. LEWIS AND SO SECONDED BY MR. KUPERBERG. AS NONE WERE OPPOSED, THE BOARD ADOPTED AND ACCEPTED THE LIBRARY’S REVISED **SOLICITATION** POLICY.

Vice-Chair Vogel asked if there were any further questions or comments and, there being none, she moved to the next item.

F-3. Solar Carport Project

Ms. Beverage reported on the status of the Solar Panel Carport project taking place in select City Building parking lots including the Central Library. She explained that during Phase 1 the theater and the lower level parking lots have been fenced off, and trenching has been taking place, adding that the contractor is on schedule and working steadily. She noted that the fencing will be taken down for the Concours car show during the first weekend in June, and that construction will resume following that event.

Ms. Beverage also reported that once Phase I was completed, Phase II would involve the remaining library parking area near the Gothard Street entrance.

Mr. Budwig asked about the carports being installed in the Sports Complex parking lot, and Ms. Beverage explained that it is not a part of this project.

Mr. Kuperberg asked if a private contractor or City employees were doing the installation, and Ms. Beverage replied that a contracting company qualified to install solar paneling is doing the construction and Aaron Klemm, the City's Energy Project Manager, is coordinating the project.

Vice-Chair Vogel asked if there were any further questions or comments and, there being none, she moved to the next item.

F-4. City Budget FY 2011/2012

Ms. Beverage reported on the upcoming budget discussions and explained that there will be a shortfall of approximately \$3.5M, and departments were asked to prepare Level 1 and Level 2 budget reduction proposals for the next Fiscal Year. She explained that the library has been asked to earmark \$82,523 or 2.36% for Level 1 and \$35,295 or 1% for Level 2, adding that the Level 1 cuts are likely, and the Level 2 cuts are just in case. Ms. Beverage also provided a summary of the reductions to the Board members.

Vice-Chair Vogel asked if there were any further questions or comments and, there being none, she moved to the next item.

F-5. City Council Resolution 2011-20

Ms. Beverage shared with and reported on the Resolution approved and adopted by the City Council supporting public libraries in opposition of the State Governor's proposal to eliminate state funding for libraries and literacy programs. She explained that various avenues of communication initiated by members and supporters of the library community resulted in a compromise in Sacramento allowing for a reduction to library funding but not elimination. She added that the library funding that was proposed was included in both the Republican tax budget proposal and the State Budget.

Vice-Chair Vogel asked if there were any further questions or comments and, there being none, she moved to the next item.

INFORMATION ITEMS:

Ms. Beverage announced that the library hired Diane Moseley in April for the position of Literacy Program Coordinator. She added that there is currently an internal recruitment for two open positions of Senior Librarian and she hopes to receive the eligibility list soon so interviews can take place.

Ms. Beverage distributed a summary of CLA SNAPSHOT DAY results.

Ms. Blassingame distributed information from the Oak View Family Literacy program for April and May.

COMMITTEE REPORTS:

Ms. Beverage reported that the Taste of Huntington Beach Co-Chair, Elaine Parker, sent a letter to thank all the volunteers from the library staff. She added that the Taste raised \$40,000 this year.

Ms. Blassingame distributed a flyer for the June 21 FOTL Author Luncheon featuring Cara Hoffman and Sarah Shun-lien Bynum.

Mr. Budwig reported that the Genealogy Society will be dark in June.

CALTAC:

Ms. Beverage reported that California Libraries Legislative Day is Wednesday, May 18 in Sacramento. She added that Library Advocates can go online and support California libraries.

LIBRARY BOARD COMMENTS:

Ms. Cox reported that the Literacy booth at the annual Duck-A-Thon made \$1400 dollars and after expenses, netted \$1,100 for the library's literacy programs.

STAFF COMMENTS:

None.

ADJOURNMENT:

Vice-Chair Vogel entertained a motion to adjourn the meeting. Mr. Kuperberg moved to adjourn the meeting and Mr. Lewis seconded the motion. There being no more business, the meeting was adjourned.

Respectfully submitted by,

Faith Vogel, Vice-Chair